



SCHOLARSHIP GUIDELINES AND PROCEDURES 2021

1. Applicant must be currently enrolled in the Institute of Fair Management or Institute of Fair Management Graduate Track Certification Program.
2. Submit application via e-mail (lhart@fairsandexpos.com) Application must be **received** by IAFE no later August 31.
3. Three (3) scholarship of \$500 will be awarded at the 2021 Convention.
4. Scholarship recipients will be recognized at a general session during the annual IAFE Convention. Recipients please plan to attend to be recognized and thank our generous sponsor.
5. The scholarship can be used for payment of registration fees associated with Institute courses offered at any of these events:
 - a. CyberSeminars
 - b. Institute Summit
 - c. Annual Convention
 - d. Graduate Track Certification
6. The scholarship amount will be disbursed as reimbursement for fees as noted above upon presentation of request for same.
7. If the full amount of the scholarship is not reimbursed within the calendar year following the award, **which begins with the 2021 IAFE Annual Convention**, the balance remaining may be carried forward for one more calendar year. If not used by that time, the remaining scholarship balance will be returned to the general use fund of the IAFE Education Foundation. Disbursements are not made for fees prior to the 2021 IAFE Annual Convention.
8. Scholarships are non-transferrable
9. Scholarship applicants will be evaluated by a committee and awards made upon the following criteria:
 - a. 65% of score based upon financial need of applicant
 - b. 35% of score based upon essay section of application. This section will be evaluated in a “blind” judging process (no names visible to committee).

INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS

3043 E Cairo, Springfield, MO 65802 800-516-0313 toll free 417-862-5771

www.fairsandexpos.com



Fair Publishing House Scholarship Application Form - 2021

Name: _____

Fair/Organization: _____

None at this time -- *If you are not currently with a fair/organization please explain your situation (i.e. student, job search, etc.):*

Preferred Mailing Address: _____

City _____ State/Prov _____ Postal _____

Day Phone: _____ Evening Phone: _____

Preferred E-Mail Address: _____

INSTRUCTIONS

1. Always refer to the current year's scholarship rules (separate document).
2. This is a fillable PDF form. When you open it on your computer you can type directly in the form from your computer, but you must do a SAVE AS function, on your desktop and email as an attachment. Please place your name in the file name.
3. On the following pages do NOT reference your fair's name, your name, your location etc. , The scholarships are judged "blind" – the committee does not know the applicants identity
4. Mail your completed application to lhart@fairsandexpos.com. It must be received by August 31, 2021

Applicant # _____

For Office Use Only

Date Received: ___/___/___

Probable graduation year: _____ Grad Track _____

Enrollment Date: ___/___/___ Org. or Alumni Membership Valid?

Current position with fair/organization:

- | | |
|--|--|
| <input type="checkbox"/> CEO/Manager (paid full time) | <input type="checkbox"/> CEO/Manager (paid part-time <u>or</u> volunteer) |
| <input type="checkbox"/> Staff member (paid full time) | <input type="checkbox"/> Staff member (paid part-time <u>or</u> volunteer) |
| <input type="checkbox"/> Board member | <input type="checkbox"/> Other _____ |

How long have you been in your current position with the fair/organization? _____

Annual Fair Attendance: _____

Total Annual Revenues for Organization: \$ _____

Is the fair/organization paying all or some portion of the expenses of your participation in the IAFE Institute of Fair Management program(s)?

_____ No

_____ Yes

- If yes: 100% (registration/travel) Registration only Travel only
 Some/Perhaps (limitations) – *please explain*

Please limit your response to the space allotted -- do not make attachments.

What is the primary reason you enrolled in the IFM or IFM Track Certification program?

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Applicant # _____

Fair Publishing House Application - 2021

Essay Section

Please limit your response to the space allotted on this page, do not make attachments.

How would receiving the Fair Publishing House Scholarship be of benefit to you?

Applicant # _____